



Once completed please send your information via;

Email admin@accountingbuddy.com.au

Address Suite 1 / 6 Metro Parade,
MAWSON LAKES, SA 5095

RENTAL PROPERTY CHECKLIST

Please provide the following information relating to each rental property you own -

Rental Property Address

Insurance

Interest Paid (Loan Statements)

Property Management Statements; or

Land Tax

Property Management Fees

Rental Income (gross)

Pest Control

Advertising Expenses

Repairs & Maintenance

Bank Fees & Charges (Loan Statements)

Water Rates

Cleaning / Gardening

Any Other Expenses (give details)

Council Rates

Depreciation Schedule

Emergency Services Levy

Purchase / Cost Base Records

- Purchase settlement statement
- Original purchase contract
- Please retain original purchase documents and documentation relating to any capital expenditure since the purchase of the property.

Loan Re-financing

- Did you re-finance your property loan during the year? If so, please provide your financing documents

Property Depreciation Schedules can allow you to claim a deduction of capital items over time. Enabling greater deductions in a lot of situations.

Not sure how they work or how to get one, your Accounting Buddy can help, just ask.

Ownership %

Do you own this property with anyone else?

