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Suite 1/6 Metro Parade, Mawson Lakes SA 5095

**AUTHORITY TO ACT (TAX AGENT)**

Authority for Tax Agent (**Michael Davis**) to act on behalf of the Taxpayer (named below) in respect to the taxpayer's dealings with the Australian Taxation Office.

This authority extends to all areas agreed between the Taxpayer and the Tax Agent which the Tax Agent is permitted to undertake by law, including but not limited to;

- Adding the Taxpayer to the Client List of the Tax Agent with the ATO ECI lodgement facility
- Adding the Taxpayer to the Client List of the Tax Agent on the ATO Tax Agent view of the Portal Representing the Taxpayer in their dealings with the Commissioner in relation to a Tax Provision
- Preparing and Lodging Tax returns, Activity Statements and other lodgements as requested
- Having access to income tax, activity statement and related information that may be provided via access to ECI or Portal taxpayers

Entity Type: Individual / Company / Trust / Partnership / Self Managed Super Fund

Name of Taxpayer: \_\_\_\_\_

Date of Birth/Creation: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: (if applicable) \_\_\_\_\_

Tax File Number: \_\_\_\_\_

Australian Business Number: \_\_\_\_\_

Australian Company Number: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Other: \_\_\_\_\_

**Taxpayer Authorisation**

I provide the above authorisation until revoked in writing, agree that I have engaged, approve the fees, privacy policy and give authority to Michael Davis (Accounting Buddy) to act on my behalf as my Tax Agent, I am authorised to make this declaration.

Signed: \_\_\_\_\_ Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name : \_\_\_\_\_

Capacity: Self / Director / CEO / Partner / Trustee / \_\_\_\_\_

\*Please note that all new clients must provide a valid and current form of photo ID

**Tax Agent Consent**

I declare I am authorised under the TASA2009 to act as a registered Tax Agent and am able and permitted to provide the above services.

Principal:  \_\_\_\_\_  
Michael Davis CA